

PTSA General Meeting, JLCP Cafeteria
August 30, 2022

A Quorum was established.

Michele Mathis O'Malley called the meeting to order at 5:16 PM.

Ms. Mathis O'Malley welcomed attendees and shared that the PTSA is a non-partisan, all-volunteer organization that provides for the benefit of all kids. JLCP PTSA raises funds for dues and programs through membership, class t-shirts, and magnets.

The May 13, 2022, General Meeting minutes were unanimously approved.

Motion: Morgaen Brandler / Second: Gage McManus

Ms. Mathis O'Malley shared that Kathy Hartland, Gage McManus, and herself as non-check signers conducted an audit of the PTSA finances and submitted the report to the county and state. They reviewed bank statements, deposit receipts, reimbursement/check request forms, receipts, checkbook and QuickBooks register, cash verification forms/receipts, canceled checks, and other supporting documents. The audit was completed on August 11, 2022, and any member can request to view supporting documents. The audit was unanimously accepted.

Motion: Jennifer Goodwin / Second: Morgaen Brandler

As newly elected President, Michele Mathis O'Malley will be added to the bank account as a third signatory, replacing Francine Shell. The three official signatories moving forward on the bank account at State Bank for the PTSA account will be Michele Mathis O'Malley (PTSA President), Jami Bueker (PTSA Treasurer), Katherine Ridge (7th-grade representative).

. The membership unanimously approved the amended check signers.

Motion: Paula Poseiro / Second: Caroline Richie

Ms. Mathis O'Malley presented the preliminary budget and updated the membership that it was based on the income and expenses of previous years. Ms. Mathis O'Malley clarified that the rollover amount includes summer funds that are used after the books close. It is the goal of the PTSA to spend the money earned (minus reserve fund) within that year. The membership unanimously approved the preliminary budget.

Motion: Billie Alston / Second: Jamie Shachter

Summary of Numbers

- End Balance of June 2021 audit: \$8,866.57
- Total Receipts: \$20,421.31 (income)
- Total Disbursements: \$19,413.81 (expenses and disbursements)
- End Book Balance (QuickBooks) of June 2021: \$9,874.07
- End Bank Statement: \$10,279.80 (Any difference is due to outstanding checks)
- Actual Balance in Checking Account at Bank: \$9,874.07
- Outstanding checks: \$405.73

Meeting adjourned at 5:26 PM