**JLCP PTSA Board Meeting Minutes NOTES**

**February 16, 2024**

**8:30 AM**

**Julia Landon College Preparatory Middle School**

**Media Center**

**Attendees:** Michelle Mathis O’Malley, Samantha Mathis, Kara Scremin, Caroline Ritchie, Marcel Dulay, Lauren Hopkins, Billie Alston, Chante Thomas, Kristina Bell, Naomi Mayer, Jess Hurst, Principal Casey

**Call to Order: 8:34am**

**Approve prior Meeting Minutes:**

* Meeting date was 1/12/2024
* Minutes were sent on February 5, 2024 from the JLCP PTSA gmail account
* Motion to approve: Kara Scremin
* Second: Caroline Ritchie
* Approval: Unanimous

**Welcome/President’s Report (Michele Mathis O’Malley)**

**Welcome**

I like to start meetings with a reminder of why we are here: WE ALL SERVE FROM A PLACE OF LOVE

* **PTA's mission is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.**
* promote the collaboration and engagement of families
* support educators in the guidance of students
* social well-being of all kids
* raise the standards of home life for children
* advocate and campaign
  + fiscal responsibility regarding public tax dollars in public education funding
  + promote laws that further the education, physical and mental health, welfare, and safety of youth

**Reminders/New Info:**

* PTSA management info:
  + WE CANNOT PURCHASE GIFT CARDS, WE CAN ONLY GIVE OUT DONATED GIFT CARDS! IRS rules and PTA rules prohibit us from purchasing gift cards.
* Nominating Committee must be elected during our General Meeting which follows this Board Meeting. Please consider volunteering. Nominating committee follows up with all current board members to inquire about who will be rolling off (kids moving on to high school), who will remain in his/her current position, and who would like a different position for the upcoming school year. Nominating Committee will also follow up with recruiting for any positions not filled on the Executive Board.
  + **Kara Scremin, Marissa Bell** and **Marcel Dulay** have volunteered to serve on the Nominating Committee
  + Responsibilities include calling all committee members to see if they want to stay on in current role, change rolls or roll off
  + Technically can only stay on in 2 years in committee/role, but we bend rules as needed; must have all PTSA Board Officer roles filled or can’t operate as PTSA
  + Discussed importance of shadowing so next officers/committee members know how the prior person did it, but officers/committee members also have the right to “own” their roles and make it their own
* Please cash your checks immediately when you receive them! It makes it VERY hard on the Treasurer when there are outstanding checks.

**Committee Reports**

* **Treasurer’s Update (Myriam Barakat):**
  + Beginning Balance $17,954.34
  + Total Receipts $12.48
  + Total Disbursements $717.80
  + Outstanding Checks $1,438.55
  + Ending Checking Balance $17,249.02
  + Reconciled Checking (includes outstanding checks) $15,810.47
* **Literacy Program (Naomi Mayer)**
  + Bookmark competition was held week of 1/25, received really thoughtful, talented submissions
  + Winners got gift cards to **San Marco Bookstore**
    - Will be setting up a **book fair March 11 – 14th in the library**, parents/kids can **pre-order as of March 8th** [**https://bit.ly/landonsmb**](https://bit.ly/landonsmb)(see screenshot on page 5 for flyer),books order online will ship to school
    - Will need volunteers for 1-2 hour blocks for **7:30am – 3:30pm**
    - Ms Mayer will use funds to freshen up history and sports sections
* **Muffins with Moms in Cafeteria (Lauren Hopkins)**
  + Was held on 2/9, went really well
  + Starbucks donated coffee, Publix donated juices, bought muffins from BJ’s
  + 200ish people attend
  + Consider having Dads handle passing out muffins, etc. so moms can enjoy muffins with kids
* **PTSA Blood Drive (Lena Salem Rukab)**
  + Was held on2/9, will need to reassess whether it was there was ample participation
* **PTSA supply drive begins** 
  + As of 2/13 supply drive is process, list is in circulation
  + Need crayons and glue sticks (add to supply drive list)
* **Amazon wish list link, always being updated, DONATIONS APPRECIATED:** [https://www.amazon.com/hz/wishlist/ls/2VD1T5O4ONCI6?ref\_=wl\_share](https://urldefense.com/v3/__https:/42c0.edulnk.com/e/cw2ph/EJX9Jb?__$u____;!!B5dNfVytsVrPuw!kkk-o9-ur7F7laD9b_P2LOq4DC4Vf2cpsmsBZzqjPIfGbKiIIZAPLPtNuI7BP3NzD5NcJL-J8C4wu_8wVFRu3AMDNCM1$)
* **Fundraising Update**
  + Hoodies were ready week of 1/15, passed out during lunch
  + Only made $500 total as we have lots of excess inventory
  + Volunteers to set up Sign-Up Genius, table, etc. to sell excess inventory during Book Fair; Jess Hurst, Kara Scremin, Teresa Hill, Marcel Dulay
* **Donuts with Dads (Catherine Rabil)**
  + 3/12 during book fair week
  + Suggestion was made to set up a table to sell leftover fundraising inventory
* **Campus Cleanup and Beautification (Allison Cato Jackson)**
  + Upcoming date is 3/9; consider moving due to Scout conflicts
  + Consider 4/6 so Scouts are able to help
  + Going to use some of PTSA funds for more mulch, etc.
* **Coffee with Casey (Caroline Ritchie)** 
  + 2/27 at 7:30am, possible topic is upcoming testing
    - Important to understand that 7th grade EOY testing might impact ability to get into IB program
* **Popsicles at Lunch – (grade reps Rhonda LaLonde, Marissa Bell, Catherine Rabil)**
  + Scheduled for 2/23
* **Duval County Council PTA (Billie Alston)**
  + March 26th awards applications due
  + DCCPTA looking for volunteers to help with Reflections and PNP, working on plans for Reflections ceremony
  + Student Leadership academy meeting with leadership 2/20 to practice self-advocacy
  + Determining updated timeframe for School Superintendent position due to lack of qualified candidates
  + District calendar updated - No more half days for last week of school
* **Teacher Grants – Ashley Draper** 
  + Every teacher that has applied for grants has received one, more money available to give out to teachers!
  + Principal Casey will send out survey to ask why more teachers aren’t applying!

**Principal Casey Update:**

* Overwhelming sentiment from tours was potential families commenting on quality of JLCP students, over 800 attended tours; want to make sure waiting list isn’t a deterrent
* IB and Early college notifications were sent out, if didn’t get into one of the programs, parents and kids need to apply for magnet programs as they are guaranteed a spot as JLCP student; will publish in newsletter so parents are informed on process/deadlines
  + Casey trying to determine number of applications vs. number of acceptances
  + Michelle doesn’t know of kids not getting into the school they want, might not get into IB; need to apply for IB only first, then if don’t get IB, can apply for AP; if don’t get into AP, then go to home school; 7th grade grades are really important in this evaluation/application process; would be helpful to understand matrix/formula for getting in
* Possible $5 charge for kids without ID’s after first offense, only most recent ID works; Ms Mayer tries to determine circumstances behind missing ID’s as best she can; Casey considering getting permission from parents for student volunteer time towards cost of ID replacement
* March 15th deadline for school survey, encourages all families to submit feedback
* Great meeting at JU, next steps Casey will take JLCP ambassadors to roundtable with JU faculty/students
* JLCP by-laws don’t allow Casey to remove a student, Wolfson has changed their by-laws so that they can remove a student unwilling to conform, etc.; considering JLCP revision
* When Casey first started at JLCP he lost 2nd security guard and In-School-Suspension monitor, both of which he feels like are a miss; trying to address these and also take JLCP code of conduct up a notch

**New Business**

* Next PTSA board meeting is March 8, 2024

**Meeting Adjourned: 10:05am**

A poster with a child sitting on a stack of books

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